As of 1953-54

THE CHARTER OF THE SMITH COLLEGE RADIO STATION WCSR

ARTICLE L - PURPOSE NOME

The purpose of WCSR, the Smith College Radio Station, shall be to serve the interests of the student body both as a means of communication and a medium for entertainment. WCSR operating as a non-commercial organization shall be staffed soly by students of Smith College in order for them to gain practical experience in the fields of radio. WCSR, the Smith College Radio Station, shall at all times endeavor to be perceptive of the needs and desires of the students which it serves.

ARTICLE II - MEMBERSHIP

A. Trial Membership

1. Trial Membership shall be open to all students desiring this membership.

2. Application for trial membership shall be made at special meetings held for this purpose at the beginning of each semester. Students desiring membership at times other than this may give their names to the Station Manager and should the need arise in any department, the student may be taken on as a trial member. The latter shall be determined by the Steering Committee.

3. Trial members shall not have a vote in the station policy.

d. Trial members shall be on call at all times to help in any department of the Radio Station, but shall officially be entered on the roll of the department of their choice.

5. Each trial member, at the end of a period of competition will be eligible for consideration as a full member. The period of competition will

consist of a time determined upon by the Steering Committee.

6. The general willingness to work and the ability of each trial member will determine whether she will be given full membership. Each case shall be

decided by the head of the department of it's own merits.

7. Any girl who is refused membership at any time may request that she be allowed to present her case to Steering Committee for reconsideration. At this time, Steering Committee will carefully review the case again and their judgement will be final.

8. All trial members shall be required to attend all meetings held on the various phases of WCSR that are included in the general indoctrination course

given by the staff of WCSR and visiting speakers.

9. Every trial member will be required to attend all but one monthly meeting of WCSR unless excuded by the General Manager.

B. Full Membership

1. Full membership shall be awarded to any trial member who satisfactorily completes the period of competition, and who is recommended for membership by the head of the department.

2. Every full member of the Radio Station shall be required to contribute 25 hours of work in radio each academic year in order to retain her full membership status. She must also attend all of the monthly meetings of WCSR unless escused by the General Manager.

3. A full member of the Radio Station shall be entitled to attend all conferences, visits to other stations and other affairs of radio interest at

other colleges.

4. Only a full member may represent the Smith College Radio Station at

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other colleges. In the

h. Only a full moster may represent the College Saulo Station at The second state of the second second

any conference away from the college. However, she will be subject to voting restrictions as determined by Steering Committee.

5. Only a full member of the Smith College Radio Station may become a permenant Head of Afternmon or Night in any department of the Station.

ARTICLE III - ORGANIZATION

A. FAGULTY ADVISOR

1. A faculty devisor shall be suggested by the General Manager to Steering Committee and upon a 2/3 vote of Steering Committee shall become the official advisor of the Station.

2. The faculty advisor shall serve for a term lasting from the beginning

of the academic year to the end of the same year.

3. The faculty advisor may receive unlimited appointments subject to the same voting requirements as set forth in 1 of Article III, by each incoming Steering Committee.

place at least once every month of the academic year.

5. All suggestions of the faculty advisor shall at no time be binding upon the members of the Radio Station, although special note will be taken of any suggestions offered.

B. STEERING COMMITTEE

1. The Steering Committee shall be divided into two boards, Senior Board and Junior Board.

a. Senior Board shall consist of the Senior Manager, Rectarion Director, Technical Director, Alvertsing Manager, Executive Secretary, and fine Dietett the two Representatives -at-large.

b. Junior Board shall consist of the Music Librarian, Publicity Myrector, Drama Director, Assistant Programa Director (Bersonnel Manager), Head of Competitors, and the Heads of Afternoon and Hight,

2. The Stepring Committee shall be charged with the routine functioning of Station WCSR, and shall meet once every week.

a. The Senior Board shall be presided over by the General Manager.

b. The Junior Board shall be presided over by the Representatives-

at-large, each on alternate weeks:

c. All matters which are discussed and approved by the Senior Board shall then be brought before the Junior Board to be treated in like manner. If the Junior Board opposes any motion which has previously been passed by the Senior Board, it may be brought up for discussion at the meetings of the following week.

d. All matters which are brought up by the Junior Board must be discussed and approved by the Senior Board before they can be treated in

like manner by the Junior Board. Station

O CHIMAL MANAGER 1. 1. The General Manager shall incorporate the duties of the Station Manager and the Business Manager, and shall be responsible for all the financial and public relations activities of the Station. Other members of the Steering Committee shall be directly responsible to her.

2. As Station Manager she shall:

a. Freside at all regular business meetings of the Station, and ant as chairman of the Senior Board of the Steering Committee.

b. call all MCSR and Senior Board Meetings, and may call either a Junior Board or a Dept. Meeting.

c. At all times act as the co-ordinating force within the Station.

any conference are free the college. Moveyer, also will be saided to voting recerricides as determined by Stronging Committee. 5. Only a fall member of the batter Wolleys Redio Standon may and the second and the second with the second second second second a second second second second second second WOLFEST - TIL CHILDREN A. FACULTY ADVISOR. of represe formed professional decreases and finds who have the bear a . I have the and encount figure and treat temperate to espit fig a most the postational andreess. officer by the Shebler. Butterfield and soul subject out a for a rot sealth without out & of the sondering year to the end of the same year. of spojens admissibly admissible will are received with the velleral and . the same vising requirements has been to I at the L of the Life to be an accommended to States Chimico beside esta Hada taganck Lerongo out the resilvin religion to the games A. A. C. C. color elections self to dismor prove some third the for policiated and and it is the machine and the time be blacked and the continue and the color to methy of Illy ofth lower manners, addition that eas to redeen and men the authorities and a filtered. MINITED COMMITTEE . ing deserting Constitues shall be divided into two Doznie. Semior success of the second of the s . leter voll gradench, house Mindylor. Proceed Areator, My or when Hanger's Inconting Personal Control of the the second control of the second seco Acceptance Course of the Contract of the Contract Contrac Beat of Companies, and the Beats of Correction and State Science to head 2. In the state will be described and This charteness will be an in the state of th Ment wave east, seek liests her 1806 makend to . The dead of Marie and Lines of Lines and Color of the C -tovisting out and and the contract of the three brack return of and the rest of the second section of the last record and the beauty and beauty the ere daily sore the Like of with ni become no or brend regard and server developed by Hell Line Areas mand where the States which appears our medical was sentent ball to the manufactured and the states and the states and the states and the states are states are states are states and the states are states against the first and the miles was to an deferred on you it bear to bear of bearing of the guildellet paid he d. All mobilities whiter are becaused up to bise bration lie to at because on two week evolves brook unique end to become the filespeed of . . Arrible to look and to receive will THE STATE OF THE PROPERTY OF THE PARTY OF TH delegate and comments the open some property dance in all D'ATEN ON A T Laterache and Lie well officerated of Liena to my popular of the square and reality with the medical of the Section. Other medical of the State in round to be became and the old the word in the . Tiods and were seen accepted an .S. The product out to suntry in command without all de entries in and intermed and the book to be been been and the secretario as Jon TOOJAO ICOS THE BOX COUNTS OF DESCRIPTION OF THE STOR ALL STOR ALL a Junior Board on March 16 Morning. e. no call timbs not no bine co-continuation, appear the delication. I be the ...

She shall receive all complaints and shall bring them to the attention of the Marior Board whenever she deems necessary. 3. As Business Manager she shall:

a. Be the custodian of all books dealing with the financial business of the Station.

b. Sign all checks in the name of Station WCSR.

c. Have monthly meetings with the college treasurer to discuss the finances of Station WC R.

d. Spprove all charges to the account of WCSR.

respens

1. The Production Director shall at all times be directly responsible for any material that is broadcast over Station WCSR.

2. She shall call all meetings of the Production Department.

3. In the event of the absence or disability of the General Manager, the Roaram Dir. shall preside at the general WCSR meetings, and shall act as chairman of the Senior Board. In this event she shall appoint a member or members to carry on her duties as Propriation Director. She shall, however, still be responsible for all material broadcast over the Station. She shall retain the office of 6 5 2 Manager untill the return of the Coneral Manager or untill a new General Manager is elected. 270

3 DEXECUTIVE SECRETARY

1. The Executive Secretary shall keep all official records of the Station, the minutes of all meetings, and she shall handle all correspondence by direction.

2. She shall also keep a permanent file of correspondence and other

necessary data concerning the Station. 5 Publicity

6 Adv,

7 B. DEPARIMENTAL MANAGERS

1. Station WCSR shall be divided into five departments, and there shall be a division manager at the head of each.

2. The five departments shall bear the following names indicative of their functions:

a. Production Department

b. Technical Department

c. Advertising Department

d. Publicity Department

e. Music Librarian Description of the State members of its department, but at no time may any rules contradict any article of the Charter of WCSR.

4. The rules of each department shall be posted in the Station at all

times.

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1. As representatives of the Station to Steering Commettee the elected representatives shall have one vote each in all the policy formation of the Steering Committee.

2. They shall primarily conduct the meetings of the Junior Board.

3. They may also be requested to work at various jobs that need to be performed at the Station at the discretion of the General Manager. Such duties shall at no time be allowed to interface with their primary job as elected representatives.

4. It is the duty of the elected representatives to make suggestions to the General Manager regarding all phases of the Station made by the members of the Station, and to report the discussions of the Junior Board to the Senior Board.

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A. The election and installation of all the new officers of the Station shall be held immediately upon the ennouncement of the top Student Council 1. The slate of candidates for each office must be submitted to the

1. The state of candidates for each office denoted weeks prior to the election. The General with a

Manager must in turn submit the slates to Point System.

2. The pictures of all candidates on the final slate for the various offices must be posted two weeks before the date of the election with pertinent data concerning the candidates.

3. This material must be placed in a conspicuous spot so that all members will be able to see it.

B. SENERAL MANAGER, PRODUCTION DIRECTOR, AND EXECUTIVE SECRETARY senior Board

All full members of NCSR are eligible for election to the position of General Manager, Production Director, Kand Executive Secretary. + Rep at Law

3. It shall be recommended that the General Manager and Production Director be students entering into their senion year the following fall. For any other student to hold the office there must be a majority vote of Steering Committee and/or a written petition from the Station by 5% of the full members to be put on the slate.

The Jeneral Manager, Production Director, and Executive Secretary shall be elected by secret preferential ballot by full members of the Station

before the election of the divisional heads.

C. DIVISIONAL MANAGERS IN- b DOD PLO DO AN MON. 1. Nominations for divisional managers shall be made by the full members of each division.

2. Each division shall elect its own manager by secret preferential ballot from among the full members of the division. The slate shall be narrowed down until a majofity of votes is received by one candidate, unless the majority needed is gotten on the first voting.

D. ASSISTANT PRODUCTION DIRECTOR, DRAMA DIRECTOR, DIRECTOR OF COMPETITION MOST 1. The above three shall be appointed by stacking consistee at their

FAMOUNDAL

first meeting.

E. ELECTED REPRESENTATIVES

1. The Representatives-at-large shall be elected by preferential secret ballot by full members of the station at the time of the election of the General Manager and the rest of the staff.

ARTICLE V - MEETINGS

State

A. The general Manager shall call one general business meeting of the

B. The General Manager or the Divisional Managers shall call the individual divisional meetings when necessary.

divisional meetings when necessary.

C. The Steering Committee shall meet once a week or oftener, at the request of the Coneral Manager. The Senior Board shall meet first, followed by the Junior Board, preferably on the following day. A unamimous vote of the Senior Board may cancel either of the weekly meetings if is so desired.

D. Any ten members of the Station upon petition to the General Manager may request a meeting of the Station, of either board, or of an individual Bivision. Such request shall automatically be granted by the General Manager.

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ARTICLE VI - FINANCES

A. The College Treasurer shall act as financial advisor to the Station.

B. No funds shall be expended for any purpose at any time without the approval of the General Manager.

C. At the end of each college year, the constant of shall submit a

budget for the past year.

ARTICLE VII - AMENDING OF THE CHARTER

A. This charter may be amended by a 2/3 vote of the members present at any one of the monthly WCSR meetings.

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